

HX SOLUTIONS	CONTRACTS DEPARTMENT	Issue No.: 1	Document Effective Date: 01 Jun 2020	Page 1 of 2
	Vendor Performance Evaluation Form	Revision No.: 1		Document Ref: CD-REC-VPEF

**PART 1 - TO BE COMPLETED BY EVALUATOR**

Evaluator Name: Ho Chan Hoong	Evaluator Appointment : Operation Manager	Evaluation Period: 15/9/2023 - 30/08/2024
Vendor Name: CCN Electrical Engineering Sdn Bhd	Type of Services Provided By Vendor: Electrical Works	Vendor Type: supplier / Contractor *

**A. EVALUATION TABLE (Please refer to evaluation guidelines provided and record your score of 1 to 3 below)**

Item	CRITERIA		Poor	Satisfaction	Good	SCORE
	Supplier *	Contractor *				
A1.	Quality of Product	Quality of Work	1	2	3	3
A2.	Delivery Performance	Completion on Time	1	2	3	2
A3.	After Sales Service	Responsiveness	1	2	3	2

\* Delete where applicable

**TOTAL SCORE: 7**

**B. PERFORMANCE RATING CALCULATION**

Rules: Vendor attaining Grade D status shall be blacklisted and be issued with a Non-Conformance Report (NCR) requiring the vendor to upgrade their performance standard within a probationary period of THREE (3) months. After this probationary period, a performance re-evaluation shall be activated to reassess the capability of the vendor. After the re-evaluation, if vendor attains Grade C status and above, the blacklisting shall be removed and the services of the vendor can then be used. If vendor again attains Grade D status, the services of the vendor shall be suspended pending appeal to MD for another performance re-evaluation or possible services termination.

Total Score	Performance Rating	Grade	Please Tick
8 - 9	Exceeds Requirements	A	
6 - 7	Meets Requirements	B	✓
4 - 5	Needs Improvement	C	
3	Fail	D	

**C. COMMENT ON PERFORMANCE OF VENDOR BY EVALUATOR**

Good support . Quality work and delivery of work on time

Signature:

Name of Evaluator : Tan May Tin

Appointment : Purchasing Executive

Date :

**PART 2 - TO BE COMPLETED BY PURCHASING EXECUTIVE, CONTRACTS MANAGER & MANAGING DIRECTOR**

Comment by CM : Good sub-contractor and need to  
maintain for next project

Comment by MD: \_\_\_\_\_

Prepared by:

Signature: 

Name : Tan May Tin

Appointment : Purchasing Executive

Date :

Verified by:

Signature: \_\_\_\_\_

Name : Ho Chan Hoong

Appointment : Operation Manager

Date :

Approved by:

Signature: 

Name : Oon Chong Hua

Appointment : Managing Director

Date :

Recorded by:

Signature: 

Name : Tan May Tin

Appointment: Purchasing Executive

Date :

**PART 1 - TO BE COMPLETED BY EVALUATOR**

Evaluator Name: Ho Chan Hoong	Evaluator Appointment : <b>Operation Manager</b>	Evaluation Period: 15/9/2023 - 30/08/2024
Vendor Name: Evercom Engineering Sdn Bhd	Type of Services Provided By Vendor: Electrical Works	Vendor Type:  supplier / <u>Contractor</u> *

**A. EVALUATION TABLE (Please refer to evaluation guidelines provided and record your score of 1 to 3 below)**

Item	CRITERIA		Poor	Satisfaction	Good	SCORE
	Supplier *	Contractor *				
A1.	Quality of Product	Quality of Work	1	2	3	3
A2.	Delivery Performance	Completion on Time	1	2	3	2
A3.	After Sales Service	Responsiveness	1	2	3	2

\* Delete where applicable **TOTAL SCORE: 7**

**B. PERFORMANCE RATING CALCULATION**

Rules: Vendor attaining Grade D status shall be blacklisted and be issued with a Non-Conformance Report (NCR) requiring the vendor to upgrade their performance standard within a probationary period of THREE (3) months. After this probationary period, a performance re-evaluation shall be activated to reassess the capability of the vendor. After the re-evaluation, if vendor attains Grade C status and above, the blacklisting shall be removed and the services of the vendor can then be used. If vendor again attains Grade D status, the services of the vendor shall be suspended pending appeal to MD for another performance re-evaluation or possible services termination.

Total Score	Performance Rating	Grade	Please Tick
8 - 9	Exceeds Requirements	A	
6 - 7	Meets Requirements	B	✓
4 - 5	Needs Improvement	C	
3	Fail	D	

**C. COMMENT ON PERFORMANCE OF VENDOR BY EVALUATOR**

Good respond and good technical knowledge.

---



---


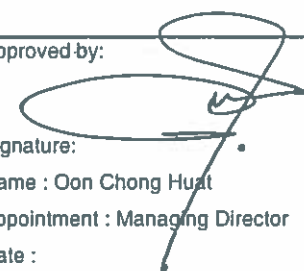



---

Signature:  
 Name of Evaluator : Tan May Tin  
 Appointment : Purchasing Executive Date :

**PART 2 - TO BE COMPLETED BY PURCHASING EXECUTIVE, CONTRACTS MANAGER & MANAGING DIRECTOR**

Comment by CM : Good sub-contractor and need to Comment by MD: \_\_\_\_\_  
maintain for next project

Prepared by:  Signature:  Name : Tan May Tin Appointment : Purchasing Executive Date :	Verified by:  Signature: _____ Name : Ho Chan Hoong Appointment : Operation Manager Date :	Approved by:   Signature: _____ Name : Oon Chong Huat Appointment : Managing Director Date :	Recorded by:  Signature:  Name : Tan May Tin Appointment: Purchasing Executive Date :
--	---	--	---

HX SOLUTIONS	CONTRACTS DEPARTMENT	Issue No.: 1	Document Effective Date: 01 Jun 2020	Page 1 of 2
	Vendor Performance Evaluation Form	Revision No.: 1		Document Ref: CD-REC-VPEF

**PART 1 - TO BE COMPLETED BY EVALUATOR**

Evaluator Name: Ho Chan Hoong	Evaluator Appointment : Operation Manager	Evaluation Period: 15/9/2023 - 30/08/2024
Vendor Name: Lim Yeo Lye General Contractor Sdn Bhd	Type of Services Provided By Vendor: Internal Telephone System	Vendor Type: supplier / Contractor *

**A. EVALUATION TABLE (Please refer to evaluation guidelines provided and record your score of 1 to 3 below)**

Item	CRITERIA		Poor	Satisfaction	Good	SCORE
	Supplier *	Contractor *				
A1.	Quality of Product	Quality of Work	1	2	3	3
A2.	Delivery Performance	Completion on Time	1	2	3	3
A3.	After Sales Service	Responsiveness	1	2	3	3

\* Delete where applicable TOTAL SCORE: 9

**B. PERFORMANCE RATING CALCULATION**

**Rules:** Vendor attaining Grade D status shall be blacklisted and be issued with a Non-Conformance Report (NCR) requiring the vendor to upgrade their performance standard within a probationary period of THREE (3) months. After this probationary period, a performance re-evaluation shall be activated to reassess the capability of the vendor. After the re-evaluation, if vendor attains Grade C status and above, the blacklisting shall be removed and the services of the vendor can then be used. If vendor again attains Grade D status, the services of the vendor shall be suspended pending appeal to MD for another performance re-evaluation or possible services termination.

Total Score	Performance Rating	Grade	Please Tick
8 - 9	Exceeds Requirements	A	✓
6 - 7	Meets Requirements	B	
4 - 5	Needs Improvement	C	
3	Fail	D	




**C. COMMENT ON PERFORMANCE OF VENDOR BY EVALUATOR**

Good support . Quality work and delivery of work on time

Signature:  
Name of Evaluator : Tan May Tin  
Appointment : Purchasing Executive Date :

**PART 2 - TO BE COMPLETED BY PURCHASING EXECUTIVE, CONTRACTS MANAGER & MANAGING DIRECTOR**

Comment by CM : Good partner and delivered without  
defect and complain. Comment by MD: \_\_\_\_\_

Prepared by:  Signature:  Name : Tan May Tin Appointment : Purchasing Executive Date :	Verified by:  Signature: _____ Name : Ho Chan Hoong Appointment : Operation Manager Date :	Approved by:  Signature: _____ Name : Oon Chong Hua Appointment : Managing Director Date :	Recorded by:  Signature:  Name : Tan May Tin Appointment: Purchasing Executive Date :
--	---	---	---

HX SOLUTIONS	CONTRACTS DEPARTMENT	Issue No.: 1	Document Effective Date: 01 Jun 2020	Page 1 of 2
	Vendor Performance Evaluation Form	Revision No.: 1		Document Ref: CD-REC-VPEF

**PART 1 - TO BE COMPLETED BY EVALUATOR**

Evaluator Name: Ho Chan Hoong	Evaluator Appointment : Operation Manager	Evaluation Period: 15/9/2023 - 30/08/2024
Vendor Name: AAB Setia Engineering Sdn Bhd	Type of Services Provided By Vendor: Electrical Works	Vendor Type: supplier / Contractor *

**A. EVALUATION TABLE (Please refer to evaluation guidelines provided and record your score of 1 to 3 below)**

Item	CRITERIA		Poor	Satisfaction	Good	SCORE
	Supplier *	Contractor *				
A1.	Quality of Product	Quality of Work	1	2	3	3
A2.	Delivery Performance	Completion on Time	1	2	3	2
A3.	After Sales Service	Responsiveness	1	2	3	2

\* Delete where applicable

**TOTAL SCORE: 7**

**B. PERFORMANCE RATING CALCULATION**

Rules: Vendor attaining Grade D status shall be blacklisted and be issued with a Non-Conformance Report (NCR) requiring the vendor to upgrade their performance standard within a probationary period of THREE (3) months. After this probationary period, a performance re-evaluation shall be activated to reassess the capability of the vendor. After the re-evaluation, if vendor attains Grade C status and above, the blacklisting shall be removed and the services of the vendor can then be used. If vendor again attains Grade D status, the services of the vendor shall be suspended pending appeal to MD for another performance re-evaluation or possible services termination.

Total Score	Performance Rating	Grade	Please Tick
8 - 9	Exceeds Requirements	A	
6 - 7	Meets Requirements	B	<input checked="" type="checkbox"/>
4 - 5	Needs Improvement	C	
3	Fail	D	

**C. COMMENT ON PERFORMANCE OF VENDOR BY EVALUATOR**

Technically need to improve, quality of work is under expectation.

Signature:

Name of Evaluator : Tan May Tin

Appointment : Purchasing Executive

Date :

**PART 2 - TO BE COMPLETED BY PURCHASING EXECUTIVE, CONTRACTS MANAGER & MANAGING DIRECTOR**

Comment by CM : Looking for alternative sub-contractor

Comment by MD: \_\_\_\_\_

Prepared by:

Signature: 

Name : Tan May Tin

Appointment : Purchasing Executive

Date :

Verified by:

Signature: \_\_\_\_\_

Name : Ho Chan Hoong

Appointment : Operation Manager

Date :

Approved by:

Signature: 

Name : Oon Chong Huat

Appointment : Managing Director

Date :

Recorded by:

Signature: 

Name : Tan May Tin

Appointment: Purchasing Executive

Date :

HX SOLUTIONS	CONTRACTS DEPARTMENT	Issue No.: 1	Document Effective Date: 01 Jun 2020	Page 1 of 2
	Vendor Performance Evaluation Form	Revision No.: 1		Document Ref: CD-REC-VPEF

**PART 1 - TO BE COMPLETED BY EVALUATOR**

Evaluator Name: Ho Chan Hoong	Evaluator Appointment : Operation Manager	Evaluation Period: 15/9/2023 - 30/08/2024
Vendor Name: SPM Cableline Sdn Bhd	Type of Services Provided By Vendor: General and Electrical Work	Vendor Type: supplier / Contractor *

**A. EVALUATION TABLE (Please refer to evaluation guidelines provided and record your score of 1 to 3 below)**

Item	CRITERIA		Poor	Satisfaction	Good	SCORE
	Supplier *	Contractor *				
A1.	Quality of Product	Quality of Work	1	2	3	3
A2.	Delivery Performance	Completion on Time	1	2	3	2
A3.	After Sales Service	Responsiveness	1	2	3	3

\* Delete where applicable **TOTAL SCORE: 8**

**B. PERFORMANCE RATING CALCULATION**

Rules: Vendor attaining Grade D status shall be blacklisted and be issued with a Non-Conformance Report (NCR) requiring the vendor to upgrade their performance standard within a probationary period of THREE (3) months. After this probationary period, a performance re-evaluation shall be activated to reassess the capability of the vendor. After the re-evaluation, if vendor attains Grade C status and above, the blacklisting shall be removed and the services of the vendor can then be used. If vendor again attains Grade D status, the services of the vendor shall be suspended pending appeal to MD for another performance re-evaluation or possible services termination.

Total Score	Performance Rating	Grade	Please Tick
8 - 9	Exceeds Requirements	A	<input checked="" type="checkbox"/>
6 - 7	Meets Requirements	B	<input type="checkbox"/>
4 - 5	Needs Improvement	C	<input type="checkbox"/>
3	Fail	D	<input type="checkbox"/>

**C. COMMENT ON PERFORMANCE OF VENDOR BY EVALUATOR**

Delivery on time. Good technical support

---



---



---

Signature:  
 Name of Evaluator : Tan May Tin  
 Appointment : Purchasing Executive Date :

**PART 2 - TO BE COMPLETED BY PURCHASING EXECUTIVE, CONTRACTS MANAGER & MANAGING DIRECTOR**

Comment by CM : Good partner and continue using  
this sub-contractor for future projects

Comment by MD: \_\_\_\_\_

Prepared by:  Signature:  Name : Tan May Tin Appointment : Purchasing Executive Date :	Verified by:  Signature: _____ Name : Ho Chan Hoong Appointment : Operation Manager Date :	Approved by:  Signature:  Name : Oon Chong Huat Appointment : Managing Director Date :	Recorded by:  Signature:  Name : Tan May Tin Appointment: Purchasing Executive Date :
--	---	---	---