

Safety & Health Committee Meeting Agenda

Date: 09 September 2025

Attendees: SHO, SSS, Safety Coordinator
M&E Contractor Company

Meeting Agenda

1. Welcome & Opening Remarks
2. Review of Previous Meeting Minutes & Action Items
3. Safety Performance Review
 - Incident Reports / Near Misses
 - Site Inspection Findings
 - Corrective & Preventive Actions
4. Legal & Regulatory Compliance Updates
5. Review of HIRAC (Hazard Identification, Risk Assessment & Control)
6. Training & Awareness Program
7. Emergency Preparedness & Response Updates
8. Employee Feedback & Participation
9. Any Other Business (AOB)
10. Summary of Action Items & Closing Remarks

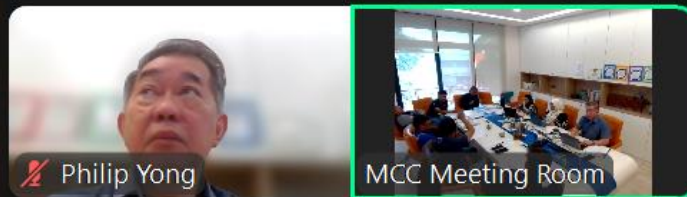
Title: **Safety Committee Meeting (Meeting Agenda)**

Date: **09 September 2025**

Time: **10.00am- 12.00pm**

Venue: **The Cruze Lot 12-(2nd Floor)**

No.	Agenda meeting	Time	Remark
1	Welcome & Attendance	10.00am-10.15am	
2	Review Previous Minutes & action Item	10.15am-10.45am	
3	Full body check-up claim-Process for competent person to renew license (act required?) with section to refer.	10.45am-11.00am	
4	Appointment letter for safety committee	11.00am-11.15am	
5	Training for competent certificate- (application process, bond requirement) (if any)	11.15am-11.30am	
6	Iso implementation progress-review file and discuss compliance gaps	11.30am-12.00pm	
7	Close meeting	12.00pm	





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Meeting info



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