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**YEN
PREMIUM
COACH**
THE ISO COMPANY

ISO 45001:2018 CONSULTATION

FOR

MCC TECHNIQUE SDN. BHD. (413794-M)
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YEN PREMIUM COACH CONSULTING SDN BHD

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www.yenpremiumcoach.yenuni.com.my

Email: iso@yenpremiumcoach.yenuni.com.my Phone: +6 017- 570 9263



COMPANY PROFILE

Our Story

Yen Premium Coach Consulting Sdn Bhd is the ISO & IR4.0 Management Consultation firm established in 2016, with the tagline “The ISO & IR4.0 Consultation Firm”, and has consulted over 300 companies and factories and trained over 10,000 people. Yen Premium Coach is the sister company to Yen Universe Consultancy, which was established in 2010, specializing in providing NLP-related corporate and soft skill training.

Our CSR

As part of the global community, we are playing our role to contribute back to the society. To name a few:

1. “A Book For A Pair of Shoes” program, where 1 pair of school shoes is donated to the needy while a book is sold
2. We conduct corporate visit to some outstanding companies in Malaysia, to inspire more entrepreneurs to excel in their respective field.
3. Entrepreneur Talk to University Students, to prepare them well for their career path.



COMPANY PROFILE

Our Mission

Our team of experienced and competent consultants are passionate and committed to help every organisation and factories to improve their quality and productivity through ISO and IR4.0

Our Commitment To Local Community

We are a 100% Malaysian home-grown brand. We use local consultants as we understand the local market need and we speak the same language.

Our Core Value

Simplicity, Professionalism and Integrity

We believe in simplicity as there lies the power.

We believe in professionalism to provide the best to our client.

We believe in integrity in every business conduct.



COMPANY PROFILE

Our Core Competency

ISO:

1. **Risk-based thinking** to ensure the quality and output is consistent
2. **PDCA** – continuous improvement to ensure customer's satisfaction and confidence

IR4.0:

1. **Highly customised solution** based on your specific production need
2. **Holistic management approach** to achieve your management's ultimate goal
3. **2 to 3 alternative solution:** We provide min 2 & max 3 options for each bottleneck. We will also share with you the pro and cons for each option.

Our Methodology for Consultation

Our consultation method, workflow, documentation and solution are well designed, highly practical and user-friendly as it's developed by a group of highly competent and experienced consultants. All ISO & IR4.0 development tools are highly valid and established based on International Standard.



COMPANY PROFILE

Our Service

ISO Consultation: ISO 9001, ISO 14001, ISO 45001, GMP (with NPRA), HACCP, HALAL, ISO 22000, FSSC, ISO 22716, ISO 27001, ISO 22301, ISO 20001, ISO 37001, ISO 17025, ISO 29001, GDPMD and ISO 13485.

IR 4.0 Consultation: Process improvement, digitalisation, automation & robotic system

Our Clientele

We serve both MNC and SME clients. To name a few, some of our MNC clients are: Malaysia Airline, AirAsia, HP, Dell, Johnson & Johnson, AEON, IKEA, Petronas and Coffee Bean.



INTRODUCTION:

Objective

The overall objective of this proposal is to provide consultation services for the **ISO 45001** to prepare for the certification audit by third party certification body.



Provision of Consultancy

STAGE 1

PROJECT PLANNING AND AWARENESS & ESTABLISHMENT OF DOCUMENTATION

- 1) Project Planning and Kick Off
- 2) Conduct ISO 45001:2018 Occupational Health and Safety Management System Awareness Training
- 3) Review existing documentation system and other standard operating procedures
- 4) Fine tune of the SMS based on 2018 version

Estimated duration: 2 months

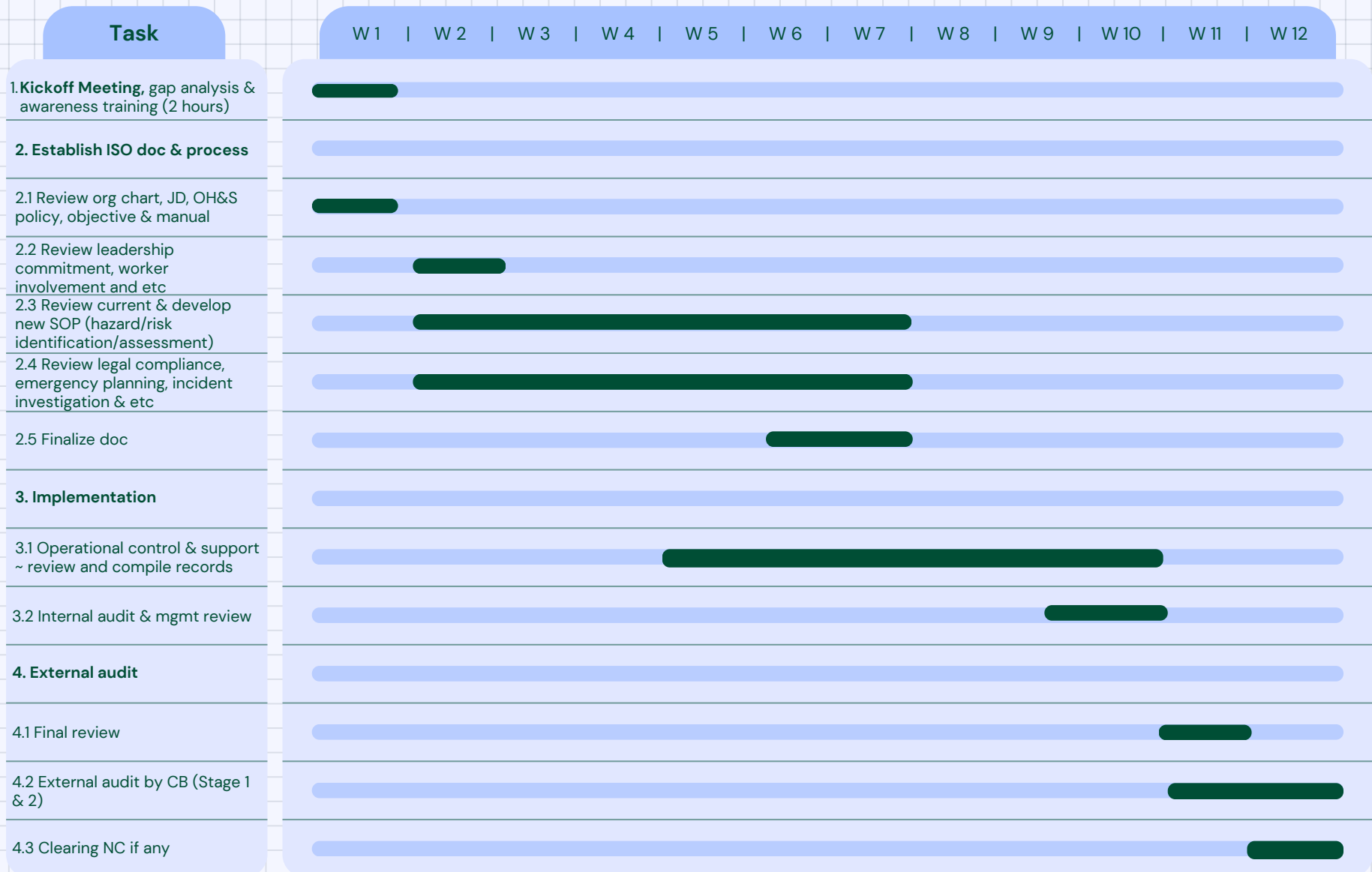
STAGE 2

IMPLEMENTATION OF QMS & COMPLIANCE AUDIT

- 1) Guidance on implementation ISO 45001:2018
- 2) Guidance on ISO 45001:2018 Internal Audit
- 3) Establish corrective action based on the Internal Audit Findings
- 4) Carry out Management Review Meeting
- 5) Preparation for Certification Body Audit
- 6) Rectification of Non-Conformance Reports issued by Certification Body

Estimated duration: 2 months

ISO 45001 Project Timeline



Remark: the above Gantt Chart is only for reference. Timeline is subject to change based on organisation competency and responsiveness



5 Reasons Why Should You Choose Our Services:

- Our Forms are user-friendly that means we enhance your work efficiency & effectiveness that will ease your workload
- Our Consultation Fees are based on per project basis that means you do not have to worry about the man-day charges
- Our Professional Consultants work based on your timeline that means your company will get certified on time
- Our Professional Consultants will coach & mentor throughout the application process that means you are not alone on the documentation
- Our Professional Consultants have more than 15 years' experience in ISO Consultation that means our work is trustable and reliable



CLIENTELE



PETRONAS



NAZA



UMW



MYDIN



ViTrex



KOBAYASHI



RH GROUP
常青集团



INTENSIVE
ENERGY SDN BHD



REDtone



WING HIN



SWISS-GARDEN
INTERNATIONAL | HOTELS, RESORTS & INNS



ROUND-THE-WORLD LOGISTICS



Medi-Vance
HEALTHCARE

EXCEL AIR

Penfluid

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www.yenpremiumcoach.yenuni.com.my

for more information: 6017-570 9263



Terms & Conditions

1. Yen Premium Coach Consulting Sdn Bhd shall provide and complete consultation services according to the Consultancy Program defined in this proposal with the full commitment and agreed terms of payment upon receiving of acceptance signature on this agreement.
2. No additional charges will be incurred if the actual consultancy sessions exceed the estimated number of man days. In contrary, should the project complete less than the proposed number of man days, the unutilized consultancy sessions will not be refundable.
3. The fee quoted does not include the accommodation and travelling expenses when consultant travels out of Selangor and/ or Kuala Lumpur.
4. The fee quoted does not include charges and fees required by the certification body and the cost of securing external services for the purpose of calibration.
5. The fee quoted is in Ringgit Malaysia unless specify for other currency as request by client.
6. The company shall assign a staff (management representative) in charge to closely coordinate with Yen Premium Coach Consulting Sdn Bhd on this project.
7. Yen Premium Coach Consulting Sdn Bhd shall keep all information relating to the client with private and confidential.
8. This proposal is valid for three (3) months.
9. Yen Premium Coach Consulting Sdn Bhd shall have the right at any time by giving notice in writing to the company to terminate the AGREEMENT forthwith in any of the following events:
 - i) If the company commits a breach of any of these Terms and Conditions of AGREEMENT.
 - ii) If payments remain unpaid for a period of 14 days after the same shall have become due.
 - iii) If the company enters into liquidation whether compulsorily or voluntarily (otherwise than for the purpose of amalgamation or reconstruction) or compounds with its creditors or has a receiver appointed of all or any part of its assets or takes or suffers any similar action in consequence of debts or in the case of an individual or a partnership, if the company or any of its members of the firm become insolvent or enters into any arrangement with its creditors or takes or suffers any similar action in consequence of debt; or the company may terminate the AGREEMENT at any time by giving notice in writing.
10. No video and/or voice recording of the training/ consultancy session are allowed unless it is used by Yen Premium Coach Consulting Sdn Bhd for the purpose of the training/ consultancy.
11. This consultation project is to be completed within 1 year. Should more service is required after 1 year, extra charge will be imposed.

PROFESSIONAL CONSULTANCY FEES

CONSULTATION FEE	RM 14000
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	RM 14000
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+ 8% SST	RM 1120
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	RM 15120
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CONSULTANCY PAYMENT TERM

STAGE 1 (INCLUDING 8% SST)	RM	7,560
STAGE 2 (INCLUDING 8% SST)	RM	7,560
		RM 15,120

Remark:

- Certification body fee is NOT included
- Traveling & Accommodation is NOT included (out from Klang Valley)
- HRDc claimable (need to add 4% admin fee- charged by hrdc)

Payment shall be made 10 days before the commencement of each stage to YEN PREMIUM COACH CONSULTING SDN BHD (Public Bank Berhad Account No: 32020 77102)

Upon confirmation and agreement of the above-mentioned details, kindly stamp and sign below.

Please email scanned copy to iso@yenpremiumcoach.yenuni.com.my

Steve Lim

Verified & Approved
Mr. Steve Lim
Managing Director

Kindly sign to confirm
Name:
Designation:
Date:
Company Stamp: