

Occupational Health & Safety (OH&S) Management System Consultancy Services

PROPOSAL AND QUOTATION

FOR ISO CONSULTANCY SERVICES
ISO 45001:2018

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**SHE ACADEMY & CONSULTANCY
(M) SDN. BHD.**

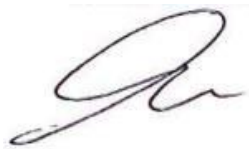
23-2, Jln 3/93
Taman Miharja
55200 Kuala
Lumpur, Wilayah
Persekutuan

PROPOSAL

FOR IMPLEMENTATION OF ISO 45001:2018 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM

LOGIKONTROL SDN BHD

Prepared by,
SHE ACADEMY & CONSULTANCY(M) SDN. BHD.



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012-202 6786



ISO Certification
Consultancy
Services



1. Introduction The purpose of this proposal is to outline the implementation of the ISO 45001:2018 Occupational Health and Safety Management System (OHSMS) within your company. The implementation of this system will enhance workplace safety, reduce risks, and ensure compliance with international occupational health and safety standards.

2. Objectives The primary objectives of implementing ISO 45001:2018 at your company include:

- Establishing a structured approach to occupational health and safety management.
- Enhancing employee safety and reducing workplace hazards.
- Improving operational efficiency and minimizing workplace incidents.
- Achieving compliance with international health and safety standards.
- Facilitating continuous improvement and risk management.

3. Scope of Implementation The ISO 45001:2018 OHSMS will be implemented across all departments, including:

- Production/Operations
- Sales and Marketing
- Human Resources
- Finance and Administration
- Health and Safety Committee

4. Implementation Plan The implementation of ISO 45001:2018 will be carried out in the following phases:

Phase 1: Provide Awareness Training

- a. Conduct training sessions for employees on ISO 45001:2018 principles.
- b. Raise awareness of health and safety objectives and employee roles in achieving compliance.

Phase 2: Establish Manual, Procedures, Work Instructions & Forms/Checklists

- a. Develop necessary documentation, including Occupational Health and Safety (OH&S) Policy, Standard Operating Procedures (SOPs), and Risk Assessments.
- b. Create relevant checklists and forms to facilitate implementation.



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Phase 3: Guide & Consult on the Implementation

- a. Support the integration of OHSMS into daily operations.
- b. Provide guidance on best practices for risk management and workplace safety.

Phase 4: Conduct Internal Audit and Management Review Meeting

- a. Perform internal audits to ensure compliance with ISO 45001:2018 requirements.
- b. Conduct management review meetings to assess effectiveness and identify areas for improvement.

Phase 5: Certification Audit

- a. Engage a certified ISO 45001:2018 auditor to assess the system.
- b. Address any non-conformities identified during the audit.
- c. Obtain certification upon successful audit completion.

5. Benefits of ISO 45001:2018 Certification By achieving ISO 45001:2018 certification, your company will:

- Improve workplace safety and reduce risks.
- Enhance efficiency and minimize operational disruptions due to incidents.
- Strengthen risk management and regulatory compliance.
- Foster a culture of continuous improvement and employee engagement.

6. Estimated Timeline: The estimated duration for full implementation is 3 months.

7. Conclusion Implementing the ISO 45001:2018 Occupational Health and Safety Management System will position your company as a leader in workplace safety excellence. We seek management approval and commitment to proceed with this initiative to drive long-term success and employee well-being.

SHE ACADEMY & CONSULTANCY (M) SDN. BHD.

(Co. No: 1276897-M)

23-2 Jalan 3/93 Taman Miharja,

Batu 2 1/2 off Jalan Cheras 55200 Kuala Lumpur

Tel : 03- 9226 6486 HP No. 018-220 6786

Quotation Ref.: SHEAC/QUO/634

(In collaboration with MOSHPA)**Logikontrol Sdn Bhd**

10, Jalan PPU 2A, Taman Perindustrian Puchong Utama

47100 Puchong, Selangor

Date: 6/2/2025

Re: Quotation for Provision of ISO 45001:2018 Consultation Services

With reference to the above, we are pleased to submit our quotation as below for your kind perusal:-

No	Description	Unit	Unit Price (RM)	Amount (RM)
1	Provide consultation service to establish ISO 45001: 2018 Occupational Health & Safety Management System exclude Certification Body Charges. <u>Scope of Works and Stages:</u> i) Provide Awareness training ii) Establsih Manual, Procedures, Work Instructions, & Forms/ Checklists. iii) Guide & Consult on the Implementation iv) Conduct internal audit and management review meeting v) Certification Audit *Target 90 days to Certify by Certification Body.	1	18500.00	18,500.00
Remarks:			Total	18,500.00

a. Validity of this quotation is **30** days

b. Term of payment: 15days of Issued Invoice. (Phase 1- 40%, Phase 2- 40% & Phase 4 - 20%)

c. Commencement : Issue official Purchase or Work Order

Your Faithfully,

SHE ACADEMY & CONSULTANCY (M) SDN. BHD.

Jack Wong

Mr. Jack Wong

SHE Academy & Consultancy (M) Sdn Bhd

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Date: 6/2/2025

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LETTER OF AGREEMENT ACCEPT PRICE QUOTATION

To:

Mr. She Kok Keong (Director)

SHE ACADEMY & CONSULTANCY (M) SDN. BHD.

(Co. No: 1276897-M)

23-2 Jalan 3/93 Taman Miharja,

Batu 2 1/2, off Jalan Cheras 55200 Kuala Lumpur

I hereby agree/disagree to the terms and conditions of the offer and the price issued by **SHE Academy & Consultancy (M) Sdn Bhd.**

.....
(Signature)

Full Name :

IC Number/ Passport Number :

Expected Date of the course :

Contact Number :

Email Address :