

HEXATECH	Submittal Approval Form	Issue No.: 1	Document Effective Date: 01 Mar 2017	Page 1 of 1
		Revision No.: 0		Document Ref: PD-REC-SAF

To :	Project No :	SAF No :
Attn :		

Purpose :	Project Name:
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Please find forward / attached herewith:

<input type="checkbox"/> Drawings	<input type="checkbox"/> Samples	<input type="checkbox"/> Reports
<input type="checkbox"/> Specifications	<input type="checkbox"/> Photographs	<input type="checkbox"/> Letter / Fax
<input type="checkbox"/> BQs / Schedule	<input type="checkbox"/> Material / Component	<input type="checkbox"/> Others: Catalogues

For the following action:

<input type="checkbox"/> Approval	<input type="checkbox"/> Tender / Quotation	<input type="checkbox"/> Information Only
<input type="checkbox"/> Construction	<input type="checkbox"/> Loan & Return	<input type="checkbox"/> As Requested
<input type="checkbox"/> Contract	<input type="checkbox"/> Repair/Maintenance	<input type="checkbox"/> Others:

No.	Item Description / Docu. Name / Drawing Title	Serial No. / Docu. No. / Drawing No.	Rev	Qty

Issued by (Name/Company):	Date:	Signature:	Company Chop:
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Received by (Name/Company):	Date:	Signature:	Company Chop:
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Reply by (Name/Company):	Date:	Signature:	Company Chop:
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Status:

Approved
 Rejected
 Others (Remarks)

Remarks :

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