FILE NO.	FILE NAME		PERSON-IN-CHARGE	
			MD	
MKG	**MARKETING (MKG)**			
MKG01	Marketing Policy	Policies relating to agency, project pricing, product mix, market segmentation, etc.	Yes	
MKG02	Marketing - General Correspondence	All correspondences both incoming and outgoing relating to marketing matters	Yes	
MKG03	Marketing - General Correspondence	All of the above (for Branch or Site Office use)	Yes	